

6. Action Plans for the Year 2008

6.1 Overview 2008

<p style="text-align: center;"><i>Community</i></p> <p style="text-align: center;">A. Rimmer</p>	<p style="text-align: center;"><i>Learning, Teaching, Curriculum and Standards</i></p> <p style="text-align: center;">G. Davies</p>	<p style="text-align: center;"><i>Leadership and Management</i></p> <p style="text-align: center;">R. Moores</p>
<p>Involve the whole school in implementing the S.E.A.L. project to improve Every Child Matters outcomes for all pupils.</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Review current practice • Review and update P.S.H.E. policy • Review work of Class Councils • Develop work of School Council • Create further opportunities to listen to children's voice 	<p>Develop ICT assessment opportunities at end of KS1 and KS2</p> <p>Review MFL provision</p> <p>Review curriculum for humanities to enhance provision</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • See ICT Action Plan • See MFL Action Plan • See Humanities' Action Plans • Develop School website 	<p>Begin to review all statutory policies and procedures to ensure compliance with latest guidance</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Review SEF • Audit current policies and agree timetable for review • Review and update all policies per timetable • Begin to create complete electronic file of all policies
<p>Set up Parent group to be more actively involved in Self Evaluation</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Set up meeting for Parents interested in joining group • Agree nature and purpose of group • Arrange meetings • Update SEF 	<p>Track attainment of identified underachievement group - G and T or SEN</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Review pupil data and set new whole School targets • Carry out test and data analysis and identify areas for improvement • Liaise with SENCO and G and T Co-ordinator to ensure all intervention/extension programmes are used appropriately 	<p>Review finance procedures against FMSIS, prepare action plan to meet standards and embed 3 year Budget cycle</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Set up finance group • Arrange meetings and audit current procedures • Prepare list of actions • Ensure all planning procedures are in place with finance group • Consider all staffing and resources' costs with finance group • Share findings with finance committee

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<p>Complete Travel Plan and apply for funding re site facilities</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Consult Parents' groups • Consult Governors • Consult School Council • Complete audit • Make application 		<p>Ensure second phase of window replacement is carried out – two classrooms</p> <p>Plan for boiler replacement</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> • See Premises' Action Plan
		<ul style="list-style-type: none"> • Review PM procedures for Support Staff to ensure clear policy is in place • Review status of Bursar with regard to post of School Business Manager • Review Staffing Structure <p><i>Actions:</i></p> <ul style="list-style-type: none"> • Draft policy in consultation with all support staff • Present to Personnel Committee • Draw up timetable for implementation • Discuss proposed changes re Bursar's role with Governors • Review staffing needs and draw up structure