

St Vincent de Paul Catholic Primary School, Knutsford
Governors and Parents A.G.M

Date: Monday 17th March 2008

Apologies: Chris Dawson, Lorna Fitzpatrick

Full Governing Body Actions:

- Internal Audit - need to approve the budget by the end of March 2008 before the new financial year begins.
- Sign for gate: Staff Parking Only
- SDP to be distributed by AR

A.G.M. Started: 8.00pm

Present: Governors, 4 members of staff (ER, ES, JF & SH), Cath Davies (Pre-School) and 15 parents (including Nicola Jones on behalf of the P.T.A.)

1. AW welcomed everybody
2. Fr. John opened with a prayer
3. RM introduced the Governors and staff
4. Inclusion Quality Mark presentation was given by Joanna Rowlands
5. RM provided an overview of the SDP for 2008
6. CD gave a review of the recent Ofsted report
7. Nicola Jones gave a report from the PTA
8. A.O.B:
 - Request for Governors names to be on the website
 - How to contact Governors? RM told parents to address letters directly to Tony Weir
 - Look into a direct email to the Chair of Governors
 - Request for the newsletter to be uploaded onto the website - AR to action with Nicola Jones and Sean McGhee
 - Parents need a direct link to the Governors. Joanna Rowlands offered her email address as a contact for parents
 - Date of the next AGM will be given when the dates of next years governors meetings are agreed
 - Request for 'Looking Further Ahead' information to be included in the newsletter more often
 - RM wished to create a list of parents who would be happy to be contacted in the future when any assessment requires parental comment - there were plenty of willing volunteers!

Meeting closed at: 8.55pm